

CONFIDENTIAL

CIA RETIREMENT BOARD MEETING

2:00 p.m., 15 July 1965

PRESENT: Mr. Emmett D. Echols

Mr. James Critchfield

- Chairman
- DDP Member
- DDP Member
- DDP Member
- DDS&T Member
- DDS Member
- Finance Adviser
- Recording Secretary
- Executive Secretary

1. The minutes of the last meeting of the Board were reviewed and approved as presented.

2. The Board reviewed 19 cases of employees who had been nominated for designation as participants in the CIA Retirement and Disability System and took action as follows:

a. Recommended designation as a participant in the System and approval of retirement of the following named employee:

25X1A9A

Type of Retirement	Effective Date
Mandatory	31 August 1965

b. Recommended designation as participants of the following named employees with 15 or more years of Agency service, provided they would elect to remain in the System if so designated:

25X1A9A

25X1A

The designation of [redacted] was recommended with the proviso that formal personnel action effecting his designation be suspended until it was known that the DCI had approved the request of the Clandestine Services Career Service for a 3 year extension beyond his mandatory retirement date under the System of 31 October 1965.

c. Recommended the following named employees for designation as participants in the System:

25X1A9A

DOC 1 REV DATE 9-3-82 BY [redacted]
ORIG COMP OPI 32 TYPE 01
ORIG CLASS 5 PAGES 2
JUST 22 NEXT REV 2012 AUTH: NM 10-2

Group I
Automatic down-
grading and declassification

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25X1A9A

3. [] expressed concern that an employee who had reached the mandatory retirement age of 60 under the System could be brought into the System and be subject to immediate retirement without an appropriate adjustment period, unless his Career Service had agreed to request an extension of his services. After discussion of this matter it was generally agreed that the Director of Personnel could refer such cases back to a Career Service if he thought the equities of a person were being prejudiced, but that the Retirement Board should not be required to question such nominations as recommended by the Head of a Career Service.

4. The Chairman made reference to a Memorandum dated 8 July 1965 received from the IG which recommended that an employee, on whom an adverse determination has been made without prior referral to the Retirement Board, be given the opportunity to be heard by the Retirement Board prior to invoking the procedures of [] for an appeal to the Director. The Chairman noted that this matter had been discussed at the Board meeting on 8 July 1965 at which time it was agreed that the Memorandum of Non-eligibility should be rewritten to afford an employee an opportunity to be heard by his Career Service and the CIA Retirement Board prior to his being advised of his right of appeal to the Director. There was unanimous agreement that the Chairman should proceed with this course of action.

25X1

25X1A9A

5. [] called attention to the fact that the 15 year election memorandum being given to certain employees required that they make their election within 7 days. He queried the Chairman as to whether it would be possible to grant a longer period of time. After discussion of the matter it was generally agreed that employees in Headquarters would continue to be formally advised that their election must be made within 7 days, but that the Head of a Career Service could be liberal in extending such period up to 30 days. It was also agreed that the CIA Retirement Staff should be notified of such extensions.

6. The meeting adjourned at 2:40 p.m.

25X1A9A

[]
Executive Secretary

* The designation of these employees was recommended with the proviso that the record reflect that the service claimed in Section 2 of their respective Forms 3100 was not considered by the Board.

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